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**STUDENT INTERN FEEDBACK FORM**

**Name of Student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Program of study: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Company Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Period of Internship: From\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ To \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

This questionnaire is designed to obtain your opinion of the company/institution to which you were attached. **On the rating scales below circle the number that best reflects your opinion:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. Rate the following services:

|  |  |  |  |
| --- | --- | --- | --- |
| Service | Very  Satisfied | Satisfied | Dissatisfied |
| Internship Webpage | 1 | 2 | 3 |
| Survival Kit (*on Trident Learning*) | 1 | 2 | 3 |
| Orientation Workshop/Seminars | 1 | 2 | 3 |
| Internship placement/assignment | 1 | 2 | 3 |
| Internship Wiki Journal | 1 | 2 | 3 |
| Job Placement Data Bank | 1 | 2 | 3 |
| Alumni Data Bank | 1 | 2 | 3 |
| Site Visits by Instructors/Faculty | 1 | 2 | 3 |

1. Rate the following outcomes as they apply to your personal experience with the internship.

|  |  |  |  |
| --- | --- | --- | --- |
|  | Very  Satisfied | Satisfied | Dissatisfied |
| CV/Resume writing | 1 | 2 | 3 |
| Improved self-confidence | 1 | 2 | 3 |
| Better prepared to do interviews | 1 | 2 | 3 |
| Improved discipline | 1 | 2 | 3 |
| Improved ability to set goals | 1 | 2 | 3 |
| Developed workplace skills | 1 | 2 | 3 |
| Improved life skills\* | 1 | 2 | 3 |
| Better prepared for the workforce | 1 | 2 | 3 |

\* time/stress management, dealing with conflict, communication

3. Which of the following outcomes have you experienced as a result of your internship?

|  |  |  |
| --- | --- | --- |
| **Outcome** | **Yes** | **No** |
| Internship was extended | 1 | 2 |
| Received a job offer | 1 | 2 |
| Decided to change career path | 1 | 2 |
| Received commendation/award for work done | 1 | 2 |
| Gained experience in my career field | 1 | 2 |

1. Rate your experience with the internship processes.

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Very Satisfied** | **Satisfied** | **Dissatisfied** |
| Liaison staff | 1 | 2 | 3 |
| Survival Kit | 1 | 2 | 3 |
| Workshops | 1 | 2 | 3 |
| Placement | 1 | 2 | 3 |

1. Did you receive a stipend? Yes No Please state the Amount: $\_\_\_\_\_\_\_.\_\_\_/week.
2. Would you recommend this organization for future internships? Yes No

Give reasons for your answer.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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1. How could we improve the process?

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1. Rate the company/institution to which you were attached.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  | **Excellent** | **Good** | **Average** | **Poor** |
| 1 | Welcome and Orientation | 1 | 2 | 3 | 4 |
| 2 | Duties/Instructions Clearly Defined | 1 | 2 | 3 | 4 |
| 3 | Quality of Supervision | 1 | 2 | 3 | 4 |
| 4 | Advice and Training | 1 | 2 | 3 | 4 |
| 5 | Opportunity to Practice Skills | 1 | 2 | 3 | 4 |
| 6 | Exposure to New Skills | 1 | 2 | 3 | 4 |
| 7 | Clean Working Environment | 1 | 2 | 3 | 4 |
| 8 | Comfortable working Environment/Furniture | 1 | 2 | 3 | 4 |
| 9 | Safe Working Environment | 1 | 2 | 3 | 4 |
| 10 | Equipment and Tools Available | 1 | 2 | 3 | 4 |
| 11 | Lunchroom and/or Restroom Facilities | 1 | 2 | 3 | 4 |
| 12 | Sanitary Bathroom Facilities | 1 | 2 | 3 | 4 |
| 13 | Availability of Transportation to the workplace | 1 | 2 | 3 | 4 |
| 14 | Relationship with Supervisor | 1 | 2 | 3 | 4 |
| 15 | Relationship with Staff | 1 | 2 | 3 | 4 |

**Thank you for your contribution.**

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**JOB PLACEMENT/EMPLOYMENT DATA BANK**

To register in the job placement/employment data bank, please go to the internship section on the school’s webpage [www.sjpp.edu.bb](http://www.sjpp.edu.bb) for instructions. Instructions are also in your Internship Survival Kit.