The Internship Survival Kit

What is it and what’s in it?

The Internship Survival Kit consists of a number of elements which are complementary and compulsory to help students with Workforce Ready awareness. The Kit is housed in Trident Learning and runs alongside your regular program of study.

Elements include:

- Self-directed Workforce Ready Skill Course
- Mini Research Essay
- Internship Commitment Letter
- Information on Orientation Workshops
- Internship WIKI-Portfolio, Instructions and more.

Benefits of the Internship Program

- Better trained graduates with a leading edge in the workplace as well as insights into professionalism and proper social behavior.
- Better relationships with industry, government and business.
- Better prepared students who are more desirable to employers and are ready to meet today’s challenging work environment.
- Competency transfer for effective and responsible students.
- Better education to students by students returning and sharing their experiences with instructors and peers.
- Partnerships with students and worksite help to establish the validity of the SJPP’s programs as nationally sound and recognized among students, employers and peer institutions.
Understanding your part in the Internship Program

How do I qualify for an Internship?

Easy! Achieve 80% attendance, maintain a minimum GPA of 2.0, complete the survival Kit, exhibit good behavior and deportment and that’s it!

Who are some of the SJPP’s Partners?

- McEnearney Quality Motors
- Barbados Pig Production
- Ministry of Agriculture
- The Soil Conservation Unit
- The Child Care Board
- Halton Graphic Ltd
- Nation Publishing Company Ltd
- Caribbean Broadcasting Corporation
- The Crane Resort
- Sandals (Barbados) Resort & Spa
- Chickmont Foods Ltd
- Barbados Light & Power Company Ltd
- Genetics Beauty Salon
- Waves Salon & Spa
- Prestige Nails
- Neatwear Fashion
- Te-mari Couture
- Royal Westmoreland
- The Transport Board
- The Government Printer
- Barbados Agriculture Development Management Company—BADMC
- Solar Dynamics
- Steve Building Works Ltd
- The University of the West Indies
- Preconco Ltd
- Gordon Ashby Architects
- SRM Architects
- Rimco (Barbados) Ltd
- Aqalawn Services Inc
- Williams Equipment Ltd
- Simpson Motors

How do I prepare for my internship?

The guidelines to help you be your best self are outlined in the Internship Survival Kit. Remember you will need an updated and grammatically correct Curriculum Vitae.

How do I get access to the Survival Kit?

All students will be provided with a login name/username and password to access our Virtual Campus (Trident Learning)...from this you will be able to access your main Blended Learning courses as well as the survival kit. You will also gain access to a SJPP email account while you are a student. It is important to check this email from time to time for key bits of information to help you along your journey.

As an intern I will be doing work like an employee. Does that mean I get paid like an employee?

No! Interns are not employees. They may be provided with a stipend, but this is optional. The focus is on gaining meaningful experience to enhance your CV and open doors for you to network in the field of your career choice. Interns while performing similar tasks as paid employees are still in the learning phase of career development. The internship is a part of your study program, and not a job. It’s an opportunity to test drive your career.

Will I be visited while on my Internship?

Yes, your instructors will be visiting to check on your performance.

Will I be graded on the Internship?

Yes! Your Worksite Trainer will be assessing you. They will grade you and send the grade to us at the SJPP.

Internship Extras

- Internship Webpage/Tab
- Workforce Ready Brochures
- SJPP Alumni Databank
- SJPP Job Placement Databank