****

**Samuel Jackman Prescod Polytechnic**

**Internship/Work Experience Program**

**Worksite Training Plans**

**Specialization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (program of study)**

Employers should assign a lead technician/personnel to supervise, mentor and provide orientation for the intern(s) during the internship period. Orientation should include: workplace policies, procedures, rules, regulations and company/corporate philosophy.

After the orientation, and assignment of a lead personnel (supervisor), interns can be expected to demonstrate the skills listed below in support of their area of study:

|  |
| --- |
| Week One (1) Skills with Supervision |
| Week Two (2) Skills with Supervision |
| Week Three (3) Skills with Supervision |
| Week Four (4) Skills with Supervision |
| Week Five (5) Skills with Supervision |
| Week Six (6) Skills with Supervision |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Worksite Partner Signature SJPP Authorizing Signature

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_